

Commissioning – Post Registration Process

Revenue Meter Standing Committee
April 29, 2010



Identified improvement areas

- Commissioning is currently reviewed as part of the audit process
 - Effectiveness is limited (identification after the fact)
- Need to focus on commissioning during the registration process and not the audit process
- Historically, most settlement issues are the result of metering installations not commissioned in accordance with MM3.2 Appendix B

Proposed commissioning requirements

- Submission of commissioning report package as part of the registration (post) process of the metering installation (Pkg. 4)
- Identified and clarified requirement for commissioning report:
 - ✓ when commissioning a metering installation for a new/upgrade meter installation
 - ✓ when commissioning a metering installation after meter change out/replacement
 - ✓ when commissioning a metering installation after required metering installation maintenance performed
- Documents to be reviewed and accepted by the IESO

- Commissioning report package must be provided to complete meter registration process for all new/upgrade meter registrations
- Development of new 'FORM 1716 ; Commissioning – Metering Installation Report'
 - ✓ Identifies metering installation requiring commissioning
 - ✓ Identifies report type required and submission date required
 - ✓ Provides MSP to comment on supporting documents submitted as reporting package.
- Enhancement to 'FORM 1293; Confirmation of Metering Installation and Engineering Unit Report'
 - ✓ Add section that identifies a commissioning report is required to close of the meter registration process.

- Market Manual 3.2 updated to incorporate submission of commissioning report package as part of the registration process of the metering installation
 - Posted on IESO web site “**Change Notification Listing**”
 - Public notification of changes made to Market Participants

Market Manual 3.2: Meter Point Registration and Maintenance, MDP_PRO_0013_v22.1	14-Apr-2010	30-Apr-2010	Baseline 23.1	
This manual was revised to update the meter point registration procedure. Market Participants are now required to submit a commissioning report package to the IESO following the commissioning test of a metering installation during meter point registration.				

- Review commissioning documents/process with each MSP
- Introduce new IESO internal 'FORM 1716' to MSP's
- Communicate enhancements of 'FORM 1293' to MSP's
- Implementation – June 2010 Baseline 23.1
 - IESO intends to require commissioning reports to be provided for all new/upgrade meter registration performed after September 2009