

I. Introduction

Enrolment starts with a preliminary contact joining the electricity market through connection studies and building a facility; then registering people, organizations, facilities, and revenue meters.

The nature of the IESO-controlled grid (ICG) is changing. As large generators are going out of service they are being replaced by many smaller generators. A wider variety of organizations are engaging the IESO, and these are often less technically capable and experienced relative to the organizations that exist today. We require enrolment processes that recognize these realities.

The goal of this initiative is to reduce the total cycle time from the start of connection assessment through to facility in service. Reliability of the ICG is enhanced when facilities can be smoothly and quickly brought into service.

In addition, the participant registration system (Participant Life-Cycle (PLC)) system is scheduled for replacement starting in 2008 and ending in 2009. It is important to identify the IESO's enrolment process system requirements and scope of the registration information to be stored in the replacement system.

II. Stakeholders

All existing and potentially new applicants are affected. Stakeholder efforts will focus on Market Participants and other applicants with facilities as well as new applicants currently going through connection assessment. We will encourage all stakeholder sectors with an interest to participate in the process.

III. Decision Making Process

All stakeholder views will be provided to IESO management. Our decisions, along with the rationale will be fully communicated to stakeholders, along with an explanation of how their input was taken into account.

The IESO will make the final decision on any changes to processes. We will consider all feedback in this decision and we will use this input to develop options that try to address differing points of view.

It is anticipated that any changes in process as a result of this initiative will be a management decision and not involve the IESO Board. It is believed the changes will not affect policy and market rule changes are not anticipated. If this is not the case, this plan will be revised accordingly.

IV. Goals, Objectives, and Overall Approach

The implementation of this stakeholder engagement plan will be in accordance with the IESO's approved [stakeholder engagement principles](#). The stakeholder plan will be subject to review and update as the process evolves and stakeholder comments are incorporated, and as revisions are warranted. The stakeholder engagement methods will be stakeholder consultation that seeks stakeholder input involving two-way face to face dialogue.

Goal

The goal of this initiative is gather stakeholder input to assist in the development of:

1. A business document - a business scenario, that will outline a future vision for enrolment business processes and supporting information systems, and
2. An IESO Road Map, which will define projects that will move the IESO toward this vision over the next three to five years

These two documents will be delivered to senior management for approval.

Objectives

The objectives are to provide high level input such that a vision document can be developed for:

- The enrolment processes from connection assessment through all registration processes.
- The registration processes to add, change, and remove organizations, people, facilities, and revenue meters.
- Supporting information systems such as the participant registration system.

Input Group

The stakeholder engagement approach will be the formation of a small group of volunteers from various sectors with different levels of expertise in the enrolment process. Ideally, the group would be 4 to 6 individuals from the generators, consumers, distributors and transmitters. The members would be a mix of very sophisticated participants as well as new entrants going through enrolment the first time. One meeting will be held that would require a 4 hour commitment. In addition about 2 hours of preparation time would be needed. Additional information will be supplied in a terms of reference that will be developed prior to meeting.

Web-based postings provide all interested stakeholders with an efficient low-cost method to be informed with the opportunity to communicate their views via e-mail to stakeholder.engagement@ieso.ca. All stakeholder input, including dissenting views, will be posted on the IESO website.

Each project defined in the Road Map will be developed with it's own stakeholder plan upon approval by senior management.

V. Stakeholder Engagement Schedule

Stakeholder Engagement Schedule	
Activity	Target Date
1. Post and communicate stakeholder plan.	Early December 2007
2. Formation of small input group.	Early December 2007
3. Input group meeting consisting of ½ day meeting.	Early January 2008
4. Provide feedback to input group on what we heard and how this will be used in the Business Scenario document.	February, 2008
5. Post Business Scenario and Road Map documents showing how stakeholder input was taken into account.	March 2008
6. Communicate management decision on Business Scenario and Road Map.	April, 2008
7. Development of additional stakeholder plan(s) for approved projects as identified in the Road Map.	To be determined