

Stakeholder Engagement Plan SE-27

Facility Outage Management Tool



Revision 1 – June 21, 2007: Section V: Schedule of Activities updated

I. Introduction and Background

The purpose of this initiative is to provide an opportunity for all market participants to provide input/comment during the IESO's upgrade of the outage planning system. In the near future, the current outage system, Integrated Outage Management System (IOMS), will be replaced with the web based Facility Outage Management System (FOMS). Along with replacing the system, Chapter 5 section 6 of the Market Rules are being rewritten in plain language. All of these changes may result in revisions to the outage business process and the associated market manual.

Background

Market participants who deal with numerous outages and have their own outage management program have the option of submitting outage requests through the IOMS Application Programming Interface (API), provided by the IESO. Only a few market participants currently use this option in IOMS. The majority of market participants complete a form and submit it to the IESO via e-mail or fax. The submitted information is then entered into IOMS by our staff and is used to produce an outage schedule.

The new system will involve all market participants who currently use the e-mail or fax process to submit their outage information via FOMS user interface or API. The FOMS market participant interface will be implemented into the IESO web portal in or around the middle of April 2007. For more information on the web portal, please see:

<http://www.ieso.ca/imoweb/news/newsItem.asp?newsItemID=2711>

Market participants will be expected to convert from the fax/e-mail process for submitting outages to the FOMS user interface within a reasonable time period following the implementation. This time period will be determined based on stakeholder feedback from this plan.

FOMS will introduce new functionality and enable new and modified business rules based on market participant feedback obtained from previous meetings with the Outage Planning Standing committee. Meeting notes and materials from these previous meetings can be found at:

http://www.ieso.ca/imoweb/consult/outagePlanning_sub.asp.

The IESO is planning to decommission the existing IOMS Application Programme Interface (API) once FOMS is in place and accepted by users. The reasons for decommissioning are due to information security needs as well as the cost and ability to maintain and operate the existing system. With this change market participants will require procedure updates, training and education and possible software development to interface their outage process and system with the new IOMS API.

II. Stakeholders

Outage Planning is of interest to all those stakeholders who are authorized market participants with registered facilities and are required to submit outage requests to the IESO.

Stakeholder Engagement Goals and Objectives

Goal

The goal of this plan is to seek stakeholder input on the revisions to outage planning as a result of the tool changes.

Objectives

1. To seek stakeholder input on the revisions required by the implementation of a new outage system.
2. To provide stakeholders the opportunity to comment on revisions to the market manual associated with the implementation of the new outage system.
3. To allow stakeholders to provide input on the user interface of the tool, implementation (cut off for old process), business rules, API and training requirements.

III. Stakeholder Engagement Approach and Methods

Stakeholder input will be used to assist us in customizing the user interface and revising the outage planning market manual reflecting the new rules requirements as a result of FOMS functionality and plain language revisions of section 6 Chapter 5 of the market rules. We will also use stakeholder input to develop a schedule to implement FOMS and decommission IOMS. The implementation of the stakeholder engagement process will be in accordance with the IESO's approved stakeholder engagement principles.

The stakeholder engagement methods to be employed will be a combination of a working group, and web-based postings with the opportunity for comment.

Stakeholder Working Group

The stakeholder working group will permit most directly affected stakeholders to provide more detailed working level input into the changes proposed to the process for submission of outages through the Facility Outage system and associated changes to the market manual. A newly created working group will focus on the Facility Outage Tool Changes. Stakeholders will be asked to identify a contact person in their organization to be part of this group. They will be the main point of contact for the organization to receive communications and documents relating to tool changes.

To the extent possible, members of this working group also represent the views of their constituency.

Working group meeting agendas and documentation from the meetings will be made public through the Facility Management Outage Working group pages on our web site.

(<http://www.ieso.ca/imoweb/consult/activeComplete.asp>) Notes from the meetings will be posted to provide an opportunity for all stakeholders that are not participating in the working group to provide comments.

The current Outage Planning Standing Committee will be the primary group used to gather input on the plain language revisions to the market rules and any associated changes to the Market Manual.

Web-Based Postings

Web-based postings enable those non-represented sectors with a lower cost alternative to keep informed of the process and to provide input as desired. This will provide the opportunity for all interested stakeholders to offer feedback on any proposed changes as a result of the committee meetings.

This is a public consultation and feedback supplied will be posted on the IESO website including the identification of the participant.

IV. Decision Making Steps and Schedule of Activities

Stakeholder Engagement Schedule	
Activity	Target Date
1. Post and communicate Outage Planning stakeholder plan.	October 4, 2007
2. Communication requesting names for working group members.	October 12, 2006
3. Communicate and post working group members.	November 21, 2006
4. Update on Facility Outage Management presented to the IT Standing Committee.	December 5, 2006
5. Design documents posted for review by stakeholders.	December 11, 2006
6. Webcast - overview of design documents.	December 18, 2006
7. Due date for comments on design documents.	December 22, 2006
8. IESO response to Comments on design documents posted.	January 8, 2007
9. Working Group meeting.	January 19, 2007
10. Design documents posted for review by stakeholders.	January 26, 2007
11. Web-cast overview of design documents.	February 2, 2007
12. Communication on implementation schedule.	March 13, 2007
13. IESO response to comments on design documents posted.	May 7, 2007

Stakeholder Engagement Schedule	
Activity	Target Date
14. Communication on delay in implementation.	June 21, 2007
15. FOMS Application Program Interface testing.	To be determined
16. Training Materials posted.	To be determined
17. Sandbox Testing.	To be determined
18. Implementation of new system.	To be determined
19. Last date for transition to new system.	To be determined

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